



## BatchLine version 5.0

### Title Search Improvements

#### Title Search Improvements- Summary

BatchLine version 5.0 has some big improvements to the search and ordering functions that include:

- Quick Search
- New primary search form
- New advanced filters – Active or Forthcoming, Language, Format
- Search results returned in sales or ordering rank

#### **Plus better results history**

- Instead of a blank screen when returning to Title Search we now show the last search
- A new button – 'Prev Results' has the last 50 searches listed. Displaying a previous result from the list is instantaneous due to those results being stored in BatchLine.

#### **Plus Gardners website ordering and auto login**

With the previous version of BatchLine we were unable to display the Gardners website properly – errors were displayed that had to be clicked through. This has now been fixed and gives us the ability to:

- Auto login to the Gardners website
- Search within the Gardners website and place a BatchLine order or
- Search within the Gardners website and add items to basket.

**Note:** When opening the Gardners website from within BatchLine, if there are no recorded credentials you will be prompted to add them.

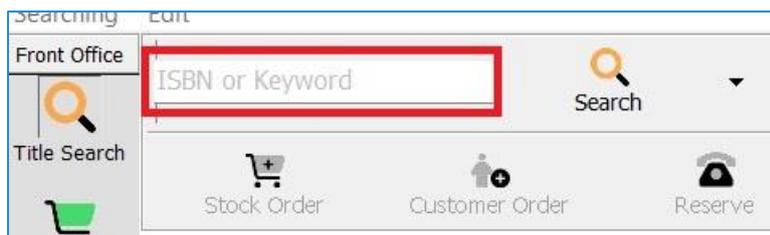
#### **Plus Website ordering from BDS and Nielsen (if the bookseller has a Nielsen subscription)**

- With BDS and Nielsen, order direct to BatchLine
- With Nielsen Search

#### Details

##### Quick Search

A new addition is the Quick Search function.



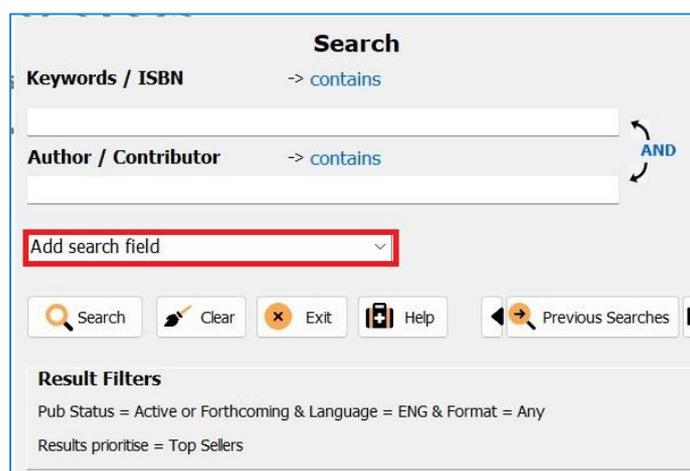
Enter an ISBN or Keywords into the box shown above to do a quick search for a title. Press the 'Enter' key to perform the search. **Note:** Clicking on the Search symbol will open the Primary Search form described below.

### Primary Search

The Search form has been changed to both streamline and to add additional search functionality previously not available with BDS searches. The standard layout is shown below, but further fields can be added.

### Standard layout is Keywords / ISBN and Author / Contributor

Further search fields can be added by selecting from the 'Add Search Field' drop-down menu



Available search fields include:

- Publisher or Imprint
- Publication Date
- Distributor
- RRP
- Subject Code (Displays a 'Choose' button for selecting relevant code)
- Subject Qualifier (eg age range)
- Series

And / Or Searches. The standard is for a search to be comprised of Title 'AND' Author, but it is now possible to change this by clicking on the 'AND' which will change the label and logic to 'OR'. A further click changes it back to 'AND'. Using the option for further fields it is possible, for example, to search title and publisher.

**Search**

**Keywords / ISBN** -> contains

**Author / Contributor** -> contains

**Publisher / Imprint** X -> contains

Click here to add more search terms

Search Clear Exit Help Previous Searches

**Result Filters**  
 Pub Status = Active or Forthcoming & Language = ENG & Format = Any  
 Results prioritise = Top Sellers

Results in 28 titles with London in the title published by Rough Guides.

Record 1 of 28 Total Records: 28

EAN/ISBN13	Title	Author	C	RRP	SK RRP	Gard RRP	Pub Name	Distributor	Rpt	Pub Date	SQOH	Gard	Promo End	DISC%	P	SQAD	SQOO	RR
9780241205821	London	Samantha Cook	O	7.99	7.99		Rough Guides	Penguin Group (UK)		02/02/2015	0	0		25.00	0	0	0	0
9780241205982	London	Samantha Cook	O	7.99	7.99		Rough Guides	Penguin Group (UK)		02/02/2015	0	0		25.00	0	0	0	0
9780241284889	The rough guide to walks in London & the	Helena Smith	O	12.99	6.99		Rough Guides	Penguin Random House Distr		01/07/2016	0	0		25.00	0	0	0	0
9780241284902	The rough guide to walks in London & the	Helena Smith	O	12.99	12.99		Rough Guides	Penguin Random House Distr		01/07/2016	0	0		25.00	0	0	0	0
9780241304761	London	Samantha Cook	O	7.99	7.99		Rough Guides	Penguin Random House Distr		01/02/2017	0	0		25.00	0	0	0	0
9780241305065	London	Samantha Cook	O	7.99	7.99		Rough Guides	Penguin Group (UK)		01/02/2017	0	0		25.00	0	0	0	0
9780241305072	Pocket Rough Guide London	Samantha Cook	O	0.00	-		Rough Guides	Penguin Group (UK)		21/02/2017	0	0		25.00	0	0	0	0
9781405382137	The rough guide to London	Rob Humphreys	O	0.00	7.99		Rough Guides			04/01/2010	0	0		25.00	0	0	0	0
9781405382144	The rough guide to London	Rob Humphreys	O	0.00	7.99		Rough Guides			04/01/2010	0	0		25.00	0	0	0	0
9781405384773	The rough guide to London	Rob Humphreys	O	0.00	13.99		Rough Guides			04/01/2010	0	0		25.00	0	0	0	0
9781405385923	Rough Guide iPhone App: LONDON	Rough Guides	O	3.49	-		Rough Guides			21/01/2011	0	0		25.00	0	0	0	0
9781405389983	London: The FHM Rough Guide app	Rough Guides	O	0.00	-		Rough Guides			20/05/2011	0	0		25.00	0	0	0	0
9781409222097	London	Rough Guides	O	0.00	7.99		Rough Guides			01/02/2013	0	0		25.00	0	0	0	0
978140924003	Pocket Rough Guide London	Rob Humphreys	O	7.99	7.99		Rough Guides Ltd			11/04/2013	0	0		25.00	0	0	0	0
9781409347828	The rough guide to London	Rob Humphreys	O	0.00	14.99		Rough Guides			03/02/2014	0	0		25.00	0	0	0	0
9781409353072	The rough guide to London	Rob Humphreys	O	14.99	14.99		Rough Guides			03/02/2014	0	0		25.00	0	0	0	0
9781786713995	The Rough Guide to London (Travel Guide	Rough Guides	O	0.00	12.99		Rough Guides	Apa Publications		NYP 01/02/2018	0	0		35.00	0	0	0	0
9781789194296	London	Alice Park	F	8.99	3.75		Rough Guides	Gardners(Apa Publications)3		01/04/2019	0	0		35.00	0	0	0	0
9781789195247	London	Alice Park	O	6.99	7.19		Rough Guides	Hovos eBooks(Apa Publicat		01/03/2019	0	0		35.00	0	0	0	0
9781789196238	The rough guide to walks in & around Lon	Alice Park	F	14.99	14.99		Rough Guides	Macmillan Distribution(Gard		01/07/2021	0	22		35.00	0	0	0	0
9781789197198	The rough guide to walks in & around Lon	Alice Park	O	14.39	14.39		Rough Guides	Apa Publications		01/07/2021	0	0		35.00	0	0	0	0
9781839058462	The rough guide to London	Matthew Pearson	F	15.99	15.99		Rough Guides	Gardners(Macmillan Distrib		01/04/2023	0	99		35.00	0	0	0	0
9781839058493	The Rough Guide to Walks in & Around Lo	Rough Guides	F	15.99	15.99		Rough Guides	Gardners(Apa Publications)3		NYP 01/08/2023	0	0		35.00	0	0	0	0
9781839059230	The rough guide to London	Rob Humphreys	O	13.99	11.66		Rough Guides	Macmillan Distribution		NYP 01/04/2023	0	0		35.00	0	0	0	0
9781843308099	London	Rob Humphreys	O	0.00	6.99		Rough Guides			01/03/2007	0	0		25.00	0	0	0	0
9781848361034	The rough guide to walks in London & sou	Helena Smith	O	11.99	11.99		Rough Guides			01/01/2009	0	0		25.00	0	0	0	0
9781848365339	The rough guide to London	Rob Humphreys	O	0.00	13.99		Rough Guides			04/01/2010	0	0		25.00	0	0	0	0
9781858286044	London: the Mini Rough Guide	Rob Humphreys	F	5.99	-		Rough Guides			NYP 01/01/1970	0	0		25.00	0	0	0	0

To remove an additional search field, click on the 'X' next to its label.

**Search**

**Keywords / ISBN** -> contains

**Author / Contributor** -> contains

**Distributor** X -> contains

Click here to add more search terms

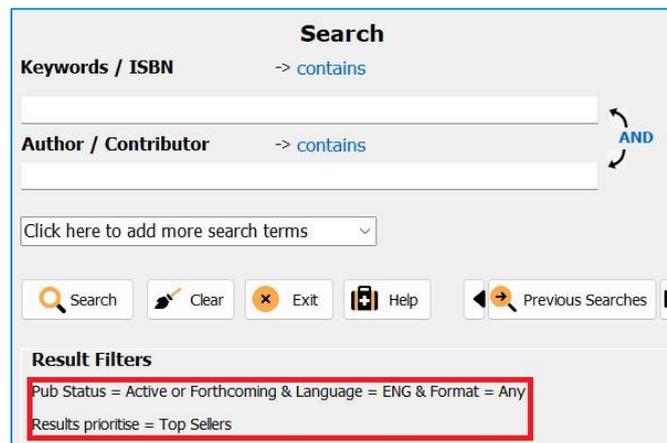
Search Clear Exit Help Previous Searches

**Result Filters**  
 Pub Status = Active or Forthcoming & Language = ENG & Format = Any  
 Results prioritise = Top Sellers

## Search filters and ordering

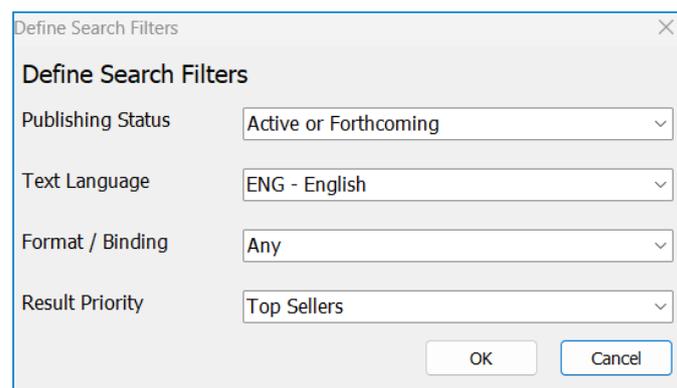
BatchLine 5.0 has the same 'Show All' filter option as previous versions, but also includes further search filters plus an option to sort results by Top Sellers or Top Orders (based on all BatchLine user's sales and ordering).

To change Search Filters and Results Priority or Ordering, click anywhere on the wording as shown below:



The screenshot shows a search interface with two input fields: "Keywords / ISBN" and "Author / Contributor", both with a "contains" filter. Below these is a "Click here to add more search terms" link. A row of buttons includes "Search", "Clear", "Exit", "Help", and "Previous Searches". The "Result Filters" section is highlighted with a red box and contains the text: "Pub Status = Active or Forthcoming & Language = ENG & Format = Any" and "Results prioritise = Top Sellers".

The following pop-up form will be displayed:



The "Define Search Filters" dialog box contains four dropdown menus: "Publishing Status" (Active or Forthcoming), "Text Language" (ENG - English), "Format / Binding" (Any), and "Result Priority" (Top Sellers). "OK" and "Cancel" buttons are at the bottom right.

Selectable options are:

- **Publishing Status**
  - Active or forthcoming – in print or forthcoming.
  - Show All – show out of print plus active or forthcoming.
  - Other options which are basically sub filters of the above are:
    - Cancelled
    - Not yet available
    - Awaiting stock
    - Not yet available, will be Print on Demand
    - Available
    - In stock
- **Text Language**
  - Defaults to English, but the drop-down list shows all available language possibilities.
- **Format or Binding**
  - Defaults to Any, but the drop-down list has a selection of many variants.

- **Results Priority**
  - Defaults to top sellers based on all BatchLine user sales.
  - Second option is Top Orders based on all BatchLine user orders.

### Further Options

The search form also provides a few other options.

- Clear – clears any entries from the search form and reverts to default.
- Exit – Closes the Search Form whilst staying in Title Search.
- Help – Lists search options.
- Previous search – cycles through previous searches via left and right arrows (See following entry about Previous Results.)

### Previous Results

The last 50 search results can be selected using the 'Prev Results' button.

Clicking on the button displays a drop-down form similar to the one below:

Click on any line to redisplay those results. **Note:** This is a new feature to version 5 and will at first only include version 5 searches.

Website order from Gardners, BDS and \*Nielsen (\*if subscribed)

Once a search has been made and the results displayed there are three new tabs which provide access to BDS, Gardners and Nielsen. These are shown highlighted in the rectangle below. Clicking on one of those tabs will provide access to that screen. Each tab is slightly different in operation so please read the relevant section.

The screenshot shows a software interface with a search bar at the top left containing 'ISBN or Keyword'. To the right of the search bar are buttons for 'Search', 'Prev Results', 'Biblio' (circled in red), and 'Stock Record'. Below these are icons for 'Stock Order', 'Customer Order', 'Reserve', 'Cash Sale', 'Return to Stock', and 'Invoice Sale'. A status bar indicates 'Source : BDS with Gardners data 04/05/2023 00:00:00' and 'Record 1 of 28 T'. The main area shows 'Search Results' with a red box highlighting three tabs: 'BDS Biblio', 'G Gardners Web', and 'n Nielsen Bookdata Online'. Below the tabs is a table of search results.

EAN/ISBN13	Title	Author	C	RRP	Stk RRP	Gard RRP	Pub Name
9780241200513	London	Samantha Cook	0	7.99		7.99	Rough Guides
9780241200582	London	Samantha Cook	0	7.99		-	Rough Guides
9780241201000	The rough guide to walking in London & the Home Counties		0	12.99		6.99	Rough Guides

**Note:** The previous Biblio button has been retained for legacy purposes and is shown, circled in red above.

#### Gardners Web

Clicking on the Gardners Web button will open the Gardners website on the page of the current title.



If you are not logged on automatically and there are no recorded credentials, you will be prompted to add them. If in any doubt about adding credentials, instructions are at the end of this document.

Once you are on this page three additional functions are available

- Search for a different title.
- In the same way you can add a stock or customer order to BatchLine from the search grid, you can now do the same from the Gardners' web page.
  - Click on Stock Order to add a stock order locally to a BatchLine order.
  - Click on Customer Order to add a customer order locally to an existing or new BatchLine order.
- In addition, adding to Basket to complete the order outside BatchLine is available, if necessary.

The screenshot shows the Gardners website interface. At the top, there are navigation buttons: Stock Order, Customer Order, Reserve, Cash Sale, Return to Stock, Invoice Sale, Print, and Create Stock Record. Below this is a search bar with the text 'Search by keyword, title, author, ISBN...' and a magnifying glass icon. The main content area displays the book 'Pocket Rough Guide London' by Samantha Cook (Author) and Rob Humphreys (Author). The book details include: Series: Rough Guide to..., Format: eBook 208 pages, Publisher: Rough Guides Ltd, Imprint: Rough Guides, and ISBN: 9780241200513. The breadcrumb trail is 'Home > eBooks > Travel > Travel & holiday guides'.

*BDS and Nielsen*

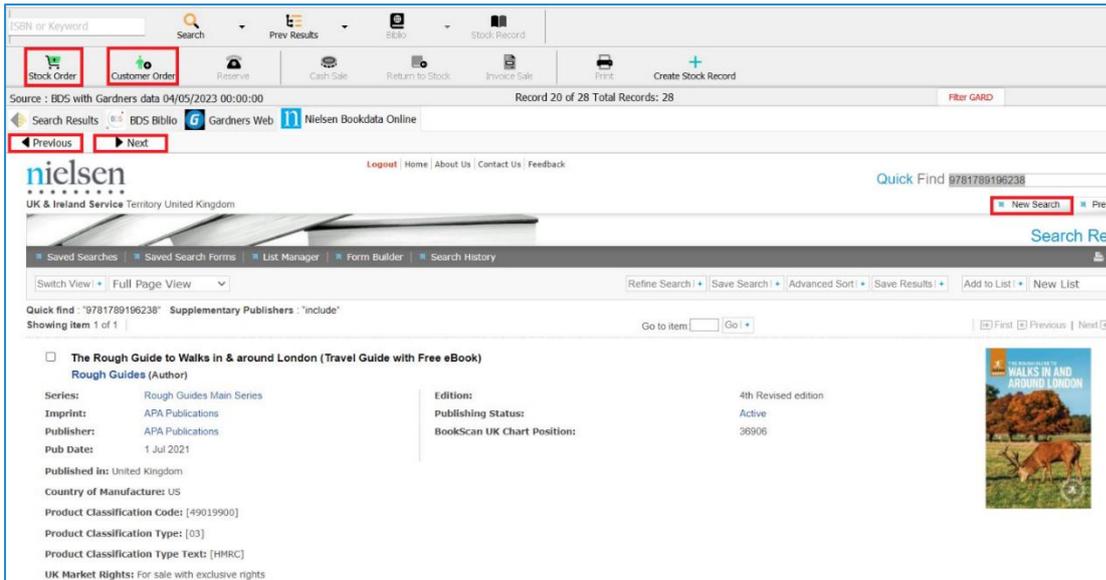
As with Gardners, the Stock and Customer Order buttons are still available. The Previous and Next buttons allow scrolling through the underlying grid. No new search is available from BDS, but search is available with a Nielsen subscription by clicking on 'New Search'.

BDS Web Page:

The screenshot shows the BDS web page for 'Pocket Rough Guide London'. The top navigation bar includes buttons for Stock Order, Customer Order, Reserve, Cash Sale, Return to Stock, Invoice Sale, Print, and Create Stock Record. The search bar contains 'ISBN or Keyword'. The main content area features a book cover for 'Pocket Rough Guide London' and a detailed description. The description includes the following information:

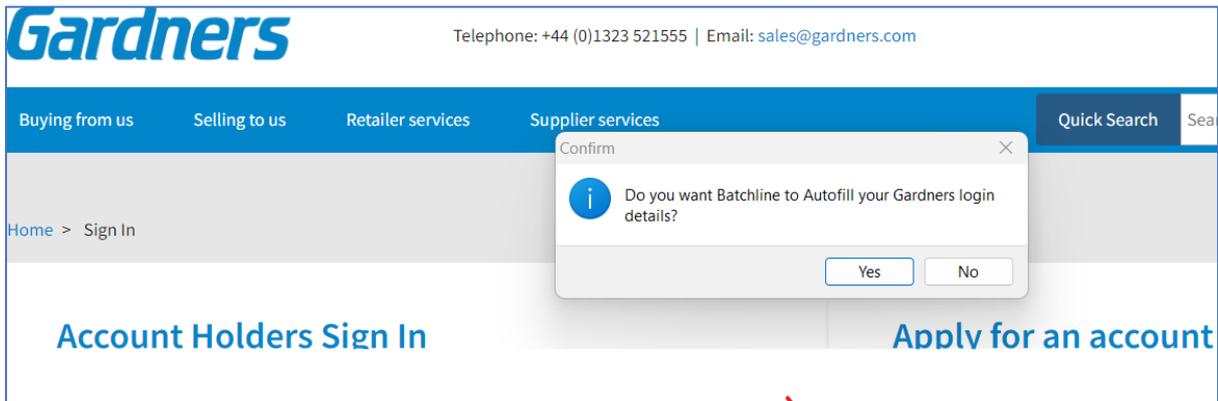
- Title:** London
- ISBN13:** 9780241200513
- Author:** Samantha Cook
- Contributor:** Samantha Cook (author)|Ro
- RRP:** 7.99
- Status:** Available
- Published date:** 2-Feb-2015
- BIC Codes:** WTH
- BIC Subject:** Travel & holiday guides
- LC Class:** DA679
- LC Head:** London (England) - Guidebooks
- Thema Code:** WTH
- Thema Subject:** Travel & holiday guides
- Dewey:** 914.21048612 (edition:23)
- Dimensions:**
- Publisher:** Rough Guides Ltd

Nielsen Web Page



### Gardners Auto Login

- When opening the Gardners website from within BatchLine, if there are no recorded credentials you will be prompted to add them.



- Answering 'Yes' will prompt you for:
  - Account Number
  - Username
  - Password

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